

University of Melbourne Kendo Club

- Constitution -

1. NAME:

The name of the Club shall be the University of Melbourne Kendo Club.

2. OBJECTS:

(a) To stimulate interest in Kendo and Iaido.

(b) To provide facilities for instruction, practice and contest in Kendo and Iaido.

3. AFFILIATION:

(a) It is the intention of the Club to become an affiliated club with the Melbourne University Sports Association, and anything in this Constitution or any act of this Club or its office-bearers which is inconsistent with the Constitution or Regulations of the Melbourne University Sports Association, or any amendment thereto or any special rule thereunder, shall be null and void insofar as it is inconsistent.

(b) The Club shall be affiliated with the Australian Kendo Renmai through the Victorian Kendo Renmei.

4. MEMBERSHIP:

(a) Ordinary Membership is open to all financial members of the Melbourne University Sports Association upon payment of the Annual Subscription Fee to the Club.

(b) Honorary Life Membership is open to all members and former members who may be elected as Honorary Life Members by a two-thirds majority of those present and voting at a general meeting of the Club.

(c) All members must also be members of the Australian Kendo Renmei.

5. SUBSCRIPTIONS:

(a) The Annual Subscription Fee shall be set by the Committee and ratified by the Annual General Meeting.

(b) The Annual Subscription Fee shall cover the period from the 1st of July of the current year to the 30th of June of the following year.

(c) The Dojo Fees shall be set by the Committee and ratified by the Annual General Meeting.

6. REGULATIONS:

The Committee shall have the power to make regulations for the day to day running of the Club. Such regulations must be ratified at the next scheduled general meeting.

7. COMMITTEE:

- (a) Except as otherwise provided in this Constitution, the business and general affairs of the Club are under the management of the Committee.
- (b) The Committee shall comprise:
 - i. President, Vice-President, Treasurer, Secretary, Armourer and up to 3 General Representatives each elected by the Ordinary Members at the Annual General Meeting.
 - ii. The Club Instructor who shall be appointed by the Committee.
- (c) A quorum of all meetings of the Committee shall consist of at least 3.
- (d) In the case of equality of voting, the Chairman of the Committee shall have a casting as well as a deliberative vote.

8. GENERAL MEETINGS:

- (a) The Annual General Meeting shall be held not earlier than the 1st of March and not later than the 1st of May each year. At least 7 days clear notice shall be given to each member by mail to that member's last known address.
- (b) An Extraordinary General Meeting may be called by the Committee if required or on receipt of a petition signed by 5 financial members stating the purpose of the meeting. Within 14 days of the Committee decision or receipt of a valid petition the notice for such a meeting must be sent to the last known address of each member giving 7 days clear notice of the meeting and stating the time, place, date, and purpose of such a meeting.
- (c) Ordinary General Meeting may be held from time to time. The schedule for these is to be presented to the Annual General Meeting by the Committee.
- (d) Twenty-five percent of financial club members shall constitute a quorum for all general meetings.

9. FINANCES:

- (a) The retiring Treasurer shall present a statement on the financial affairs of the Club covering their period of office at the Annual General Meeting of the club.
- (b) At least two out of the President, Secretary, and Treasurer must sign cheques, withdrawals or transfer involving club bank accounts.
- (c) The financial year shall be from the 1st of January to the 31st of December.

10. ALTERATION TO CONSTITUTION:

This Constitution may not be altered except by a two-thirds majority of members present and voting at an Annual or Extraordinary General Meeting called for the purpose by the Committee or at the request of 5 members. In all such cases at least 7 days clear notice stating the proposals shall be sent to each member by mail to that member's last known address.